



TRADEMARK AUDIO
Telephone Access Guide – As of May 1, 2011

CALL **(800) 870-5506** or **(207) 512-3805**

FROM THE MAIN MENU

OPTION 1	For balance inquiries	PRESS ONE
OPTION 2	For transaction inquiries	PRESS TWO
OPTION 3	To post a transaction	PRESS THREE
OPTION 4	To change your PIN	PRESS FOUR

BALANCES

1-1	For share balances	PRESS ONE
1-2	For loan balances	PRESS TWO
1-3	To list all share accounts	PRESS THREE
1-4	To list all loan accounts	PRESS FOUR
1-5	For a loan payoff	PRESS FIVE
1-6	Share YTD dividend inquiry	PRESS SIX
1-7	Loan YTD interest inquiry	PRESS SEVEN

INQUIRIES

2-1	For a specific check	PRESS ONE
2-2	For the last five withdrawals	PRESS TWO
2-3	For the last five deposits	PRESS THREE

TRANSACTIONS

3-1	Share withdrawal by check	PRESS ONE
3-2	Share to share transfer	PRESS TWO
3-3	Share to loan transfer	PRESS THREE

MISCELLANEOUS

- To return to main menu PRESS **EIGHT**
- To replay a menu PRESS **NINE**
- To terminate a call PRESS **STAR (*)**
- When requested to enter a **SHARE ID** or **LOAN ID**, enter the **suffix**¹ you want to access.

¹– please refer to your statement for the appropriate suffix

PIN – personal identification number

YTD – year-to-date